

**MEETING MINUTES  
COMAL COUNTY WATER ORIENTED RECREATION DISTRICT**

A regular meeting of the **COMAL COUNTY WATER ORIENTED RECREATION DISTRICT** was held on the 21st day of October 2020, at **5:30 PM** at the **WORD office, 1928 FM 2673**, Comal County, Texas. This meeting was held via videoconference on the Zoom platform with the public invited to join. All Board members were in attendance with the exception of Jennifer Bretzke. All staff members were in attendance.

**5:30 PM CALL TO ORDER**

Invocation and Pledge of Allegiance. **Led by Shane Wolf.**

**WORKSHOP AGENDA:**

1. Receive reports from staff on the following subjects:
  - River & Lake Conditions
  - Nichols Landing
  - Parks
  - County boat ramps
  - Invasive species
  - Committee meetings
  - COVID-19
  - 3rd Quarter taxes
  - FUNFISH discussion

**ACTION AGENDA:**

The following subjects will be discussed, considered, passed or adopted, to wit:

2. Public Comments.
  
3. Take action as needed related to staff reports.  
**Motion to delay FUNFISH event to February 2022 by Jim, second by Allen, MOTION CARRIED 5-1.**
  
4. Review bids and consider awards on the following contracts for fiscal year 2021:
  - A. Contract # 1- Boat Ramps
  - B. Contract # 2- FM 306 Roadsides
  - C. Contract # 3- River Road Roadsides
  - D. Contract # 4- Upper River
  - E. Contract # 5- Lower River A
  - F. Contract # 6- Lower River B
  - G. Contract # 7- Canyon Lake Shoreline
  - H. Contract # 8- SCUBA

**Motion to award contracts # 1,4,5,6,7 & 8 to Pristine Texas Rivers by Don, second by Jim, MOTION CARRIED 6-0.**

**Motion to award contracts #2 and 3 as package bid to Pristine Texas Rivers by Don, second by Jim, MOTION CARRIED 6-0.**

5. Discussion on Board meeting format and office protocols. **NO ACTION.**
6. Receive report from Parks committee and consider the following:
  - A. Submittal of lease proposal to the Corps of Engineers for Canyon Park.  
**Motion to approve submittal of lease proposal to Corps of Engineers for Canyon Park by Allen, second by Jean, MOTION CARRIED 6-0.**
  - B. One year extension of cleanup contract for 2021  
**Motion to extend cleanup contract with Pristine Texas Rivers for the 2021 calendar year by Jim, second by Allen, MOTION CARRIED 6-0.**
  - C. One year extension of gate attendant contract for 2021  
**Motion to extend gate attendant contract with Jim Evans/ Sheila Van Buskirk for the 2021 calendar year by Allen, second by Don, MOTION CARRIED 6-0.**
  - D. Authorize mowing contract for 2021 to be placed out to bid  
**Motion to approve by Jim, second by Jean, MOTION CARRIED 6-0.**
7. Read, correct, and/or modify and approve the September 2020 financial reports.  
**Motion to approve by Don, second by Lynn, MOTION CARRIED 6-0.**
8. Read, correct, and/or modify and approve the minutes of the Board meeting of September 16<sup>th</sup>, 2020.  
**Motion to approve by Jim, second by Jean, MOTION CARRIED 6-0.**
9. Solicit agenda and workshop items for the next meeting from the public and Board. **NO ACTION.**

EXECUTIVE SESSION, AS AUTHORIZED BY Texas Local Government code, Section 551.074, to discuss personnel matters: employee reviews and salaries.

**Enter Executive Session at 7:15 PM.**

**Back into Open Session at 7:55 PM.**

10. Take action on items discussed in Executive Session.  
**Motion to increase Manager salary by 6% by Lynn, second by Don, MOTION CARRIED 6-0.**
11. Adjourn. **Meeting adjourned at 7:57 PM.**

I, Beverly Lopez, Assistant Manager of the Water Oriented Recreation District of Comal County, do hereby certify that the above MEETING MINUTES of the Comal County Water Oriented Recreation District is a true and correct account of the proceedings of said meeting.

Dated this 22 day of October 2020

Attested: Beverly Lopez  
Beverly Lopez, Assistant Manager, W.O.R.D.