

**MEETING MINUTES  
COMAL COUNTY WATER ORIENTED RECREATION DISTRICT**

A Regular meeting of the **COMAL COUNTY WATER ORIENTED RECREATION DISTRICT** was held on the 20<sup>th</sup> Day of October 2021, at **5:30 PM** at the **WORD office, 1928 FM 2673**, Comal County, Texas. The meeting was held with a quorum of the Board in-person, with in-person and Zoom videoconference options for other participants. Board members in attendance were Jennifer Bretzke, Lynn Lindsay, Jean Robinson, Jim Green, Don King, and Russell Miller. Absent was Allan Bartram.

**5:30 PM CALL TO ORDER**

Invocation and Pledge of Allegiance. **Led by Jim Green**

**WORKSHOP AGENDA:**

1. Receive reports from staff on the following subjects:
  - River & Lake Conditions
  - Parks report
  - Tax cuts
  - Committee meetings
  - 3<sup>rd</sup> Quarter taxes
  - FUNFISH discussion
  - Projects update

**ACTION AGENDA:**

The following subjects will be discussed, considered, passed or adopted, to wit:

2. Public Comments.
  3. Take action as needed related to staff reports. **NO ACTION.**
  4. Receive Grant request from GRTU in the amount of \$3,000 for Troutfest. **Motion to approve by Don, second by Jim, MOTION CARRIED 5-0.**
  5. Consider renewal or bid for the following contracts for fiscal year 2022:
    - A. Contract # 1 – Boat ramps
    - B. Contract # 2 – FM 306 Roadsides
    - C. Contract # 3 – River Road roadsides
    - D. Contract # 4 – Upper River
    - E. Contract # 5 – Lower River A
    - F. Contract # 6 – Lower River B
    - G. Contract # 7 – Canyon Lake Shoreline
    - H. Contract # 8 - SCUBA
- Motion to approve renewal of Contracts A-H by Don, second by Jean, MOTION CARRIED 5-0.**
6. Consider placing Contract # 9 (Roadsides As Needed) out for public bid for a one year term with two annual options to renew.  
**Motion to approve by Don, second by Russell, MOTION CARRIED 5-0.**

7. Receive report from Parks committee and consider action to renew, modify, or place out to bid the following contracts:
  - A. Comal Park mowing
  - B. Canyon Park mowing
  - C. Comal Park cleanup
  - D. Canyon Park cleanup
  - E. Comal Park Gate Attendants
  - F. Canyon Parks Gate Attendants 1 and 2

**Motion by Jim, second by Jean, to approve the recommendation of the Parks committee as follows: Approve renewal of Contracts A, B, and E for a one year term; to approve Contract F renewal for Swim Beach 1 only; and to not renew Contracts C and D, MOTION CARRIED 5-0.**

8. Read, correct, and/or modify and approve the September 2021 financial reports.

**Motion to approve by Lynn, second by Jim, MOTION CARRIED 5-0.**

9. Read, correct, and/or modify and approve the minutes of the Board meeting of September 15<sup>th</sup>, 2021.

**Motion to approve by Jean, second by Jim, MOTION CARRIED 5-0.**

10. Solicit agenda and workshop items for the next meeting from the public and Board.

**EXECUTIVE SESSION**, as authorized by Texas Local Government Code, Section 551.074, to discuss personnel matters: employee reviews and salaries.

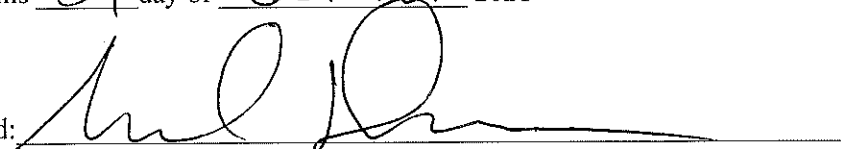
**Enter Executive Session at 6:34 PM. Back into Open Session at 7:21 PM.**

11. Take action on items discussed in Executive Session. **Motion by Jean, second by Jim, to increase Manager's salary by 2.8% as allowed within the existing salary range, and a COLA increase consistent with Comal County employees, MOTION CARRIED 5-0.**
12. Adjourn. **Motion to adjourn by Russell, meeting adjourned at 7:24 PM.**

I, Mike Dussere, General Manager of the Water Oriented Recreation District of Comal County, do hereby certify that the above MEETING MINUTES of the Comal County Water Oriented Recreation District is a true and correct account of the proceedings of said meeting.

Dated this 21 day of OCTOBER 2021

Attested:

  
Mike Dussere, General Manager, W.O.R.D.