

**MEETING MINUTES
COMAL COUNTY WATER ORIENTED RECREATION DISTRICT**

A regular meeting of the **COMAL COUNTY WATER ORIENTED RECREATION DISTRICT** was held on the 16th Day of October, at **5:30 PM** at the WORD office, 1928 FM 2673, Canyon Lake, Comal County, Texas. In attendance were Board members Doug Carver, Jennifer Bretzke, Shane Wolf, and Jim Green. Absent were Board members Lynn Lindsay, Allen Bartram, and Jean Robinson. All staff were in attendance.

5:30 PM CALL TO ORDER

INVOCATION AND PLEDGE OF ALLEGIANCE. Led by Doug Carver.

WORKSHOP AGENDA:

1. Receive Reports from Staff on the following subjects:
 - River & Lake Conditions
 - Permit Holders
 - Parks
 - Operating plan update
 - KCLB cleanup
 - WORD/Chamber joint mixer
 - Office renovation

ACTION AGENDA:

The following subjects will be discussed, considered, passed or adopted, to wit:

2. Public Comments.
3. Receive report from Health & Sanitation committee and take action regarding contract extensions as needed for calendar year 2020 on the following contracts:
 - Contract # 1 – Boat ramps
 - Contract # 2 – FM 306
 - Contract # 3 – River Road
 - Contract # 4 – Upper River
 - Contract # 5 – Lower River A
 - Contract # 6 – Lower River B
 - Contract # 7 – Overlook Park
 - Contract # 8 – SCUBA
 - Contract # 9 – Roadsides as needed

Motion by Jim to extend all contracts for final option year for 2020, second by Jennifer, MOTION CARRIED 4-0.

4. Consider approval of the WORD financials for September 2019.
Motion to approve by Jennifer, second by Jim, MOTION CARRIED 4-0.

5. Read, correct, and/or modify and approve the minutes of the Board meeting of September 18th, 2019.

Motion to approve by Shane, second by Jennifer, MOTION CARRIED 4-0.

6. Solicit agenda and workshop items for the next meeting from the public and Board.
NO ACTION.

EXECUTIVE SESSION, AS AUTHORIZED BY Texas Local Government Code, Section 551.074, to discuss personnel matters: employee reviews and salaries.

Enter Executive Session at 6:01 PM.

Back into Open Session at 6:59 PM.

7. Take action as needed on items from Executive Session.
Motion by Jennifer, second by Jim, to leave the manager salary range unchanged from the prior year, and to award a COLA increase of 3% and a merit increase of 5% for 2020, MOTION CARRIED 4-0.
8. Adjourn. **Meeting adjourned at 7:00 PM.**

I, Mike Dussere, Manager of the Water Oriented Recreation District of Comal County, do hereby certify that the above MEETING MINUTES of the Comal County Water Oriented Recreation District is a true and correct account of the proceedings of said meeting.

Dated this 18 day of OCTOBER 2019

Attested: 

Mike Dussere, Manager, W.O.R.D.